



Safe Work Plan for COVID-19

Purpose: This work plan is intended to help keep people safe from COVID-19 during this health emergency. All employees, sub-contractors and public (if applicable) will self-monitor by answering this questionnaire. This questionnaire was developed using the directions from the provincial department of health. If people do not answer the questions or answer YES to any of the questions, they will be instructed not to enter the worksite. Using this process, it will help reduce the spread of the disease and help ensure the safety of everyone.

We are constantly following the situation and will change our protection measures when required.

PLEASE DO NOT ENTER THE SITE, if you answer YES to any of the questions or do not answer the question.

1. Do you have any of the following symptoms: fever/feverish, new or exacerbation of chronic cough, difficulty breathing?

- Yes
 No

If you answer Yes to question 1, self-isolate at home and contact 811 for further assessment

2. Have you returned from travel outside of New Brunswick within the last 14 days? (Essential services are exempt from this question)

- Yes
 No

3. Have you had close contact with a confirmed or probable COVID-19 case?

- Yes
 No

4. Have you had close contact with a person being tested for COVID-19?

- Yes
 No

If you answer Yes to question 2, 3 or 4, self-isolate at home and contact 811 for further assessment



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Risk Assessment			
	Low Employees have private workspace and can control access from others	Moderate Employees must share large, well ventilated workspaces	High Employees must work in close contact with others (unable to maintain 2 m distancing)
Hand Hygiene	Yes, wash hands for 20 seconds with soap and hot water, use hand sanitizer	Yes, wash hands for 20 seconds with soap and hot water, use hand sanitizer	Yes, wash hands for 20 seconds with soap and hot water, use hand sanitizer
Disposable Gloves	Not required	Not required, unless handling possibly contaminated objects/tools on a regular basis	Not required, unless handling possibly contaminated objects/tools on a regular basis
Body Protection	Adequate body protection needed	Adequate body protection needed	Adequate body protection needed
Eye Protection / Face Shield	Not required	Not required	Not required, unless contact is very close and droplets from breathing or talking could fall into employees' eyes or mouth
Airway Protection / Respirator	Not required	Not required	Not required, unless contact is very close and droplets from breathing or talking could fall into employees' mouth



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Site Rules

- 1. Only people who have completed the screening questions answering No can enter the site.**
- 2. If you feel sick you must leave site, go home, self-isolate and call 811.**
- 3. Use hand sanitizer or wash your hands with soap and warm water for 20 seconds after using the washroom and as often as you can.**
- 4. Do not share personal items (lighters, phones, tools, pens, etc.).**
- 5. Maintain 2 m / 6 ft. physical distancing; if unable to respect distance, employees will wear masks.**
- 6. Disinfect work areas (controls, keyboards, mouse, washrooms, door handles, railings, etc.) at least twice per shift.**
- 7. Cough or sneeze into your arm.**
- 8. Avoid touching your mouth, nose or eyes.**
- 9. Do not wear jewellery on your hands (this gives the virus a place to hide).**
- 10. Only one person in a work vehicle at a time; if more than one person in the vehicle, all persons inside the vehicle will need to wear a one use only surgical mask. Vehicle must be disinfected prior to use and after.**
- 11. Make a list of tools taken out of vehicle when entering a jobsite.**
- 12. Disinfect all tools used on a jobsite prior to putting back in vehicle.**
- 13. Always keep antibacterial hand sanitizer or equivalent on hand .**
- 14. Conduct site meetings outside as a group, respecting 2 m / 6 ft. physical distance.**



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COVID-19 Facts:

- Symptoms may take up to 14 days to appear after exposure to the virus.
- Virus does not spread through ventilation systems or through water.
- Virus can remain airborne for up to 3 hours.
- Virus can stay on copper for 4 hours, cardboard for 24 hours and plastic and stainless steel for 3 days.
- Spread from an infected person through:
 - Respiratory droplets when you cough or sneeze
 - Close personal contact, such as touching or shaking hands
 - Touching something with the virus on it, then touching your eyes, nose or mouth before washing your hands.